

Argyll & Bute HSCP Finance & Policy Committee

Thursday, 21st November 2019 at 1.30pm in Boardroom Aros

Present

Councillor Kieron Green (Chair)
Sarah Compton Bishop
Joanna MacDonald
Caroline Cherry
Stephen Whiston
George Morrison (VC)
Judy Orr
Councillor Sandy Taylor
Councillor Gary Mulvaney
(from item 4.1)

IJB Chair
Vice Chair, IJB
Chief Officer
Head of Adult Services
Head of Strategic Planning & Performance
Deputy Chief Officer
Head of Finance and Transformation
IJB Board Member
IJB Board Member

In attendance

Charlotte Craig
Irene Luke
David Forshaw
Morven Moir
Dr Angus MacTaggart

Business Improvement Manager
PA (minutes)
Principal Accountant Social Work
Acting Head of Finance
Professional Leads Representative

Apologies

Prof Boyd Robertson
Elizabeth Higgins
Fiona Broderick
Kevin McIntosh

		Action by
1.	Welcome and Introduction The Chair welcomed everyone to the meeting with a particular welcome extended to Caroline Cherry, Head of Adult Services (Older People & Community Services). Introductions made around the table and VC sites. Apologies were noted as above.	
2.	Draft Minutes of 29 October 2019 The minute of meeting held on 29 October 2019 was agreed as accurate.	

3.	<p>Action Log</p> <p>Updated Action Log was circulated. Exceptions: (17) It was confirmed that Alison McGrory is working on the Engagement Specification for budget saving proposals 2020-21</p> <p>The Committee accepted the action log and noted the update provided.</p>	
4.	<p>Budget Monitoring Report as at 31 October 2019 & Appendices</p> <p>Papers were circulated prior to the meeting. Judy provided an overview and highlighted:</p> <ul style="list-style-type: none"> • Year to date overspend of £0.468m as at 31 October 2019. This is a decrease in overspend of £0.443k since end of September. • Within Health delivered services the forecast overspend is £0.3m which is £0.018m better than last month's forecast. • Within Social Work the forecast overspend is £1.482m. This is a small improvement of £189k on the position at the end of month 6. • The biggest single area of Social Work overspend is on Learning Disability (£1.193m). • As at end of October, £5.141m (47%) of the target £10.877m savings have been delivered, an increase of £192k in the last month. Forecast delivery of savings £7.255m (67%) in total by the year end, an increase of £155k from the end of August reporting. <p>The Committee was further updated:</p> <ul style="list-style-type: none"> • Service Improvement Officer 0.5wte has been appointed and will provide focus on Older People savings for Social Work. A further 1 WTE SIO post is being interviewed for in early December and will focus on Learning Disability savings. • Due to a system update myjobscotland will be unavailable for a month resulting in no Council vacancies being advertised during this period. • The Chief Officer reported on a productive meeting which had taken place with PMO Officers on 19th November 2019 and the intention to adopt a similar PMO approach to Social Work savings. The significant reduction in the forecast overspend was welcomed. The focused portfolios of newly appointed Heads of Adult Services will provide further robust governance and budget monitoring. <p>The Finance & Policy Committee accepted and noted: The summary of the financial position of the Health and Social Care Partnership as at 31 October 2019. The forecast outturn position for 2019-20 is a forecast overspend of £1.782m. The improved position at end of October of £443k from that forecasted at end of September, assisted by the additional recovery plan agreed by IJB on 25 September.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Further narrative to be provided around vacancy savings to reflect current situation • To assist awareness of the Committee any deterioration or change in circumstance to be included in the explanation for reporting. 	<p>DF</p> <p>AT</p>

5.	<p>NHS Greater Glasgow & Clyde Update</p> <p>George reported there had been no movement on negotiations with NHSGG&C with regard to the 2019-20 Service Level Agreement with NHS Highland for services provided to Argyll & Bute residents.</p> <p>There had been no follow up from NHS GG & C to the draft Terms and Conditions for the Provision of NSH Services 2019/20 which was received on 28 October 2019.</p> <p>Efforts continue to secure a date for a follow up meeting with availability now being assessed for a meeting in January 2020.</p> <p>George will write again to NHSGG & C to reiterate our offer requesting a response prior to the next Finance & Policy Committee meeting on 12 December 2019.</p> <p>The Finance & Policy Committee noted the verbal update and agreed to assess the need for escalation following update report to the next meeting.</p> <p>Actions: Letter to be sent to NHSGG & C reiterating offer and requesting response by 11 December 2019 Date to be secured for a follow up meeting with NHSGG & C Officers</p>	GM IL
6.	<p>Argyll and Bute HSCP Equality and Socio-Economic Impact Assessment</p> <p>Report and guidance document were circulated to the Committee.</p> <p>Charlotte presented the paper highlighting that the guidance has been supported by the IJB in June 2019 but should be inherent to the practice of the IJB committees.</p> <p>The EQIA process enables the HSCP to demonstrate that it delivers on its legal obligations to pay due regard to issues relating to equalities and socio economic impacts.</p> <p>The Finance & Policy Committee, having responsibility for policy recommendation, was asked to note the process and guidance with an understanding of the committee's role in ensuring EQIA's have been met prior to recommendation to the IJB.</p> <p>The Finance & Policy Committee noted the Argyll & Bute Equality and Social Economic Impact Assessment guidance and requirement. and agreed to the recommendation that one EQIA document would be produced for budget proposals.</p>	JO
7.	<p>HSCP Committee Work Plan</p> <p>Charlotte updated that a work plan will be introduced to assist with flow of business to the IJB. To introduce the plan and assist population, Charlotte will attend each committee in January.</p> <p>The Finance & Policy Committee noted the introduction of a</p>	

	Committee Work Plan Actions: Templates to be circulated for review and consideration	CC
8.	AOB:	
(a)	Transformation Report The Committee were advised that a planned whole system approach to assist governance and transformation delivery as part of the Strategic Plan is being developed in consultation with Transformation Leads. Action: Transformation Report to be presented to Finance & Policy Committee meeting on 12 December 2019.	SW / CC /JO
(b)	Financial Risk Reports The Finance & Policy Committee agreed to Judy's suggestion that Financial Risk Reports which are presented to IJB every 2 months should be included in Finance & Policy Committee papers.	JO
	Date of next Meeting Friday, 24 th January 2020 at 10am in Committee Room 1, Kilmory, Lochgilphead	